

SWARLAND PRIMARY SCHOOL

"The Best That We Can Be"

Charging Policy

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

Voluntary contributions

When organising school visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. Cancellation will be based on affordability. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Often the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which may require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips;
- musical events

Residential visits

If the school organises a residential visit in school time or mainly school time, it is to provide education directly related to the National Curriculum. However, we do make a charge to cover the costs of board and lodging and coach costs. Parents who receive state benefits are exempt from payment.

Music tuition

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons. Parents in receipt of state benefits are exempt from payment. We give parents information about additional music tuition at the start of each academic year.

Swimming

The school organises swimming lessons for all children in the school. The National Curriculum states swimming may take place in either KS1 or KS2. We ask for a voluntary contribution towards the cost of the sessions and bus which takes the children to and from the swimming baths. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

Extended Services

The school facilitates a Before and After school care facility (Swarland Bears), to cover the needs of parents who are working. Swarland Bears has its own list of charges and charging policy.

Revision Record of Issued Versions			
• Author	• Creation Date	• Version	• Status
Louise Fletcher	03.09.13	1.0	Pending Governor consultation
			Signed Governor:
• Changed by	• Revision Date	•	•
School	(add date)	2.0	Draft adapted version for consultation with staff and trade unions
School	27.11.13	3.0	Final version for publication. Adopted by Governors.
School	28.11.15	3.1	Revision to whole school swimming and Swarland Bears after school provision.
	15.12.16	3.2	Pending Governor consultation
	13.3.17	3.2	Agreed for publication
	9.1.19	3.2	Reviewed, pending Governor consultation.
	11.3.19	3.2	Agreed for publication

